

CONSTITUTION OF BUSINESS INTER-CLUB COUNCIL CALIFORNIA STATE UNIVERSITY, FULLERTON

ARTICLE I. NAME AND PURPOSE OF THE ORGANIZATION

Section 1. The name of this organization shall be the College of Business and Economics (CBE) Business Inter-Club Council of California State University, Fullerton (CSUF), hereafter known as the BICC.

Section 2. The purpose of the BICC is to facilitate greater and improved degrees of communication and cooperation between the student business-related clubs, organizations, associations, societies, and fraternities affiliated with the CBE. In addition, the BICC shall strive to foster and promote school unity within the entire student body of the CBE, to facilitate and aid in the continual existence and success of all registered business organizations on CSUF, and to enhance the reputation of this body at CSUF and within the community at large.

ARTICLE II. REQUIREMENTS FOR MEMBERSHIP AND SELECTION OF MEMBERS

Section 1. Membership in this organization shall not be denied to any student at California State University, Fullerton on the basis of race, creed, religion, gender, political affiliation, sexual orientation or physical handicap.

Section 2. Membership in the BICC shall consist of general members, the BICC Executive Board, and the advisor.

Section 3. Voting membership is limited to regularly enrolled (non-extended education) students representatives of active status.

Clause 1. Active Status:

1. Any member attending regularly scheduled meetings on a continuous basis shall be active and eligible to vote.
2. Honorary extension toward: Dean and the Assistant Dean for Student Affairs of the CBE

Clause 2. Inactive Status:

1. Any member missing two consecutive scheduled meetings will lose voting/proposing privileges until active status is reinstated. Active status shall be reinstated once an inactive member has attended two consecutive meetings.
2. In the anticipation of an absence, it is the responsibility of the BICC representative or active member to designate a proxy or replacement member of his/her club to fulfill his/her absence. If this is done, the status is kept active and no voting/proposing privileges will be revoked.
3. Any member missing three scheduled meetings shall become inactive and ineligible to vote *or propose for funding* for the remainder of the current semester.

Section 4. General members shall consist of one BICC representative for each currently registered CBE organization. The selection method of this representative shall be at the discretion of the individual organization.

Section 5. Any general member may be suspended or expelled from the BICC for conduct obviously contrary to the Constitution or for conduct which impairs the rights of the members to enjoy the benefits of the organization. The complaint must be made in writing and submitted by any member of the BICC. After the complaint is submitted to the organization, the offending member has the right to a 24 hour notice of a hearing before his/her peers at a regular meeting and the offending member may be suspended or expelled by a 2/3 affirmative vote of the voting members present.

Section 6. Judiciary Hearing Cases

A. Appeals

1. Must be submitted in writing by the individual appealing the issue at hand to the general membership.
2. All circumstantial evidence or support documents such as witnesses or testimonies must also be presented to the general membership at the time of the hearing. No late submission will be accepted.

B. Impeachment

1. Circumstantial evidence against the officer in question of impeachment must exist and also be presented to the general membership.
2. Any written documents, verbal statements, testimonies and/or records for or against the officer or council members at hand must be presented at the time of the hearing. No late submissions will be accepted. If the individual fails to comply with the above mentioned rule, the case will be dismissed by the BICC.

C. Criminal

1. All accusations and defenses must be supported by circumstantial evidence. These may include but not be limited to police reports, CSUF campus police reports, witness testimonies or any material handled by the accused at hand.
2. If the BICC deems the case at hand to be out of its jurisdiction, the case must be handed over to the US law for resolution.

Section 7. At all designated judicial hearings, the BICC Executive Board and advisor shall serve as the acting mediators and arbitrators (Note: These individuals at no time will serve as witnesses for the defendant or the accuser).

ARTICLE III. OFFICERS

Section 1. The elected officers of the organization shall be the President and the Vice President of Finance. They, along with the following positions, make up the BICC Executive Board: Executive Vice President, Vice President of Programs, Vice President of Corporate Relations, Vice President of Campus Relations, and Vice President of Administration. The elected officers of the BICC shall coordinate the application and selection process of all non-elected officers with the Advisor. A confirmation vote of

non-elected officers will be made by the BICC general membership. The term of office for all positions will be one year beginning July 1st.

Section 2. Powers and duties of officers:

Clause 1. President

1. Preside over and attend all meetings and processes of the BICC, or if unable to attend, to notify the Executive Vice President in advance
2. Assist all Executive Board Members in successful completion of their duties.
3. Be the official spokesperson of the organization, representing the policies, views, and opinions of the BICC in its relations with the campus and community at large
4. Serve on the CBE Senate as the student representative, or if unable to attend, to delegate a proxy or replacement
5. Serve on the ASI Executive Senate as the BICC representative, or if unable to attend, to delegate a proxy or replacement
6. Keep an open line of communication with the Dean and the Assistant Dean for Student Affairs of the CBE, and the Associated Students, Inc. (hereafter known as ASI)
7. Coordinate the schedules of the officers to represent the BICC and CBE at New Student Orientation - Student Life in July.

Clause 2. Vice President of Finance

1. Attend council meetings.
2. Meet weekly with the Director of ASI
3. Handle all financial affairs and budgeting of the organization.
 - a. Prepare a written/verbal summary of BICC funds as necessary or requested by the President or general council.
 - b. Discuss and review funding proposals with general members, and approve proposals to be placed on the BICC agenda
 - c. Process reimbursement paperwork
 - d. Shall prepare and present a budget for the BICC to ASI and the Finance Committee.

Clause 3. Executive Vice President

1. Attend and assist the President in presiding over all BICC processes and meetings.
2. Preside over all council meetings in the absence of the President. In such meetings to assume the voting privileges of the President instead of normal voting rights.
3. During the academic year shall, along with the help of the President and Vice President of Finance, submit two written reports outlining the business and expenditures to the Executive Senate.
4. Assist all Executive Board Members, at the discretion of the President, in successful completion of their duties.
5. Arrange room reservations for BICC meetings and events

Clause 4. Vice President of Programs

1. Attend council meetings
2. Coordinate all events sponsored by the BICC
3. Chair ad-hoc committees formed to plan BICC events

Clause 5. Vice President of Corporate Relations

1. Attend council meetings
2. Maintain a database of corporate contacts
3. Maintain and manage relations with corporate contacts
4. Initiate and pursue corporate sponsorship for the BICC
5. Provide oversight for member organizations that are seeking corporate sponsorship

Clause 6. Vice President of Campus Relations

1. Attend council meetings
2. Gather and summarize information about all events sponsored by the CBE, BICC, and member organizations
3. Gather and summarize information about campus-sponsored events that would be of interest to the BICC
4. Document BICC sponsored events
5. Promote the BICC as well as its sponsored events to CSUF

Clause 7. Vice President of Administration

1. Attend council meetings
2. Prepare the agendas for BICC meetings
3. Take notes during BICC meetings and create minutes
4. Duplicate and distribute agendas, minutes, and other printed materials to the council.
5. Email agendas and minutes to the appropriate on-campus offices per ASI policy.

Section 3. Officer qualifications:

Clause 1. Must be a regularly enrolled (non-extended education) student in good standing at California State University, Fullerton.

Clause 2. Must not be serving on a Board of Directors of any student organization for the upcoming term desired.

Clause 3. Currently classified as a Pre-Business or Business major.

Clause 4. Must be in good academic standing (2.0 or better cgpa)

Clause 5. Must not exceed more than two (2) officers from any one club or organization.

Section 4. Petition by 1/3 of the total number of members is cause for a recall election. The complaint must be stated in writing and submitted by a recognized club member. After the complaint is submitted to the organization, the offending officer has the right to a 48 hour notice of a hearing. A recall election will be conducted as a "Special Election". Recall requires an affirmative vote of 2/3 of the total voting membership.

Section 5. In the event an elected officer is unable to fulfill his/her term of office, there will be a "Special Election". Any eligible member, including those already holding office, can apply for a vacated officer position.

ARTICLE IV. MEETINGS

Section 1. Regular meetings are scheduled weekly during the academic year.

Section 2. Special meetings are called by an elected officer or by 20% of the voting members of the organization. All members must be given a minimum of 48 hours (2 working days) notice prior to the Special Meeting time.

Section 3. Business cannot be conducted unless a quorum of the membership is present. Quorum for this organization is defined as 51% of the voting membership.

ARTICLE V. ELECTIONS

Section 1. Paid officers are elected once an academic year. Elections are to be held at least five weeks prior to semester examinations for the following year's term.

Section 2. At least one week's notice will be provided for any meeting at which an election is held.

Section 3. Votes will be cast by roll call and counted by the Vice President of Administration.

Clause 1. If the Vice President of Administration is running in an election, another executive board member, chosen at the council's discretion, will count the votes.

Section 4. A candidate must receive at least 51% of the votes or run off elections will be held.

Section 5. Each registered CBE organization with voting active status shall have one vote, including all BICC Executive Board members.

Section 6. In the event of a tie, the BICC President's vote has a weight of two.

ARTICLE VI. ADVISOR

Section 1. The BICC advisor shall consist of a non-elected non-voting permanent position filled by the Assistant Dean for Student Affairs for the CBE.

ARTICLE VII. DUES

Section 1. BICC does not assess membership fees.

Section 2. All money must be deposited into an Associated Students, Incorporated accounting office agency account.

ARTICLE VIII. METHOD TO AMEND THE CONSTITUTION

Section 1. Proposed constitutional amendment or changes will be presented, in writing, to the organization one meeting before the amendment is voted on.

Section 2. Approval by 2/3 of the voting members present at a regular organization meeting will pass the proposed amendment. The amendment is immediately effective unless otherwise stipulated in the proposal.

Section 3. A copy of this constitution/by-law and/or amendment to this constitution must be filed in the Dean of Students Office at California State University Fullerton.

Section 4. An ad-hoc committee may be formed to review or propose amendments to the constitution. Upon approval by the ad-hoc committee, amendments will be presented to the council for approval.

ARTICLE IX. DISBURSAL OF ORGANIZATION ASSETS

Section 1. In the event the BICC should become defunct, all assets will be turned over to the CSU Fullerton Associated Students, Inc., to be used to promote student programming on campus.

ARTICLE X. STATEMENT OF AFFILIATION

Section 1. This organization is affiliated with the CBE and ASI.

ARTICLE XI. RULES OF ORDER

Section 1. The BICC accepts Roberts Rules of Order as its rules of order.

Section 2. Any issue not directly written in this document will be resolved by referring to the Roberts Rules of Order.

ARTICLE XII. APPROVAL

Section 1. This constitution was approved on